

**OFFICIAL MINUTES OF THE OXFORD MAYOR AND COUNCIL MEETING  
REGULAR SESSION  
MONDAY, JULY 11, 2011 – 7:00 P.M.  
COMMUNITY CENTER, OXFORD, NEWTON, GEORGIA**

**MEMBERS PRESENT: JERRY D. ROSEBERRY, MAYOR; FRANK DAVIS, MAYOR PRO-TEM; COUNCIL MEMBERS JIM WINDHAM; TERRY SMITH; HOYT P. OLIVER; DAVID EADY; GEORGE HOLT**

**OTHERS PRESENT: THARON GIDDENS WITH THE COVINGTON NEWS, ATTORNY JIM HARDMAN FOR DAVID STRICKLAND, City ATTORNEY, CLARK MILLER, CITY MANAGER, MARGARET DUGAN, DEAN BOWEN, OXFORD COLLEGE; CLAUDE SITTON, ANDERSON WRIGHT, PATSY BURKE, JP GODFREY, JODY REID, SUPERINTENDENT; VIVIAN HARRIS; ERIK OLIVER; LATRELL OLIVER**

The July meeting was called to order by the Honorable Jerry D. Roseberry, Mayor, and the invocation given by Council member Hoyt P. Oliver.

Pledge of Allegiance

The Honorable Steven A. Hathorn, Judge delivered – Oath of Office, for City Manager, Clark Miller, City Clerk, Lauran Willis and Police Chief, David Harvey.

**A motion was made by Oliver, seconded by Windham, for the approval of the July 11, 2011 Mayor and Council Regular Session Agenda. The council vote was unanimous.**

**A motion was made by Windham, seconded by Smith, for the approval of the Minutes of the June 6, 2011 Mayor and Council Meeting. The council vote was unanimous.**

**A motion was made by Oliver, seconded by Windham, for the approval of the Minutes of the June 6, 2011 Public Hearing. The council vote was unanimous.**

**A motion was made by Windham, seconded by Davis, for the approval of the Minutes of the June 20, 2011 Special Called Meeting & Public Hearing. The council vote was unanimous.**

**A motion was made by Oliver, seconded by Eady, for the approval of the Minutes of the May 10, 2011 Planning Commission. The council vote was unanimous.**

**PLANNING COMMISSION RECOMMENDATIONS/PETITIONS**

Erik Oliver, Chairman: Received on Friday a revised plan from the Oxford College which will be reviewed at the next Planning Commission Meeting July 12, 2011 @ 7:00 PM. Also, a work session has been scheduled for the Planning Commission on Friday at 9:00 to meet with Nick Pergakis, Robert & Company on the ordinances.

Planning Commission recommendations for replacement replace David Eady will be presented under Councilman Holt Oliver's committee reports.

**Mayor and Council**

**July 11, 2011**

**Page 2**

**CITIZEN COMMENTS OR CONCERNS:** None

**MAYOR'S REPORT**

Jerry D. Roseberry

This is the first meeting for the new Fiscal Year for the City of Oxford. We have a new position created for our City Government City Manager, Clark Miller, City Clerk, Lauran Willis and Dave Harvey as Police Chief.

**FINANCE/OVERSIGHT/PERSONNEL**

George Holt, Chairman

**A motion was made by Holt, seconded by Oliver to approve an ordinance, amending the code of ordinances of the City of Oxford, GA to Repeal Chapter 32, Article I, "Businesses Regulated" Section 32-104 "Insurance Businesses",. The council vote was unanimous.** New law delivered by state regarding the charge for insurance licenses increase from \$25 to \$40. Attachment A

**A motion was made by Holt, seconded by Oliver to approve to Amend Chapter 4: Revenue and Finance: Article I; "Taxes" section 4-108; "Gross Direct Premiums Tax". The council vote was unanimous.** Attachment B

Holt presented council with examples for discussion of setting the 2011 millage rate. Rate will be voted on at the August 1, 2011 Mayor and Council Meeting. Recommendation was made for city to adopt the 7.06 rollback rate. In order not to increase taxes we will have to go with the rollback rate.

Attachment C

**PLANNING/STORM WATER/CEMETERY**

Hoyt Oliver, Chairman

Oliver delivered the first reading of an ordinance Repealing Chapter 37, "Sign Ordinance", and Chapter 40, "City of Oxford Comprehensive Zoning Ordinance", according to the electronic file as last draft received today July 11, 2011 with much discussion regarding the plan and changes that have been made. It was suggested the council move forward with the final electronic file received from David Eady today.

Attachment D

H. Oliver, Planning Commission has made two recommendations of appointment of replacement for David Eady on Planning Commission Committee. 1. Jonathan Eady, 2. Jackie Ellis

Windham nominated Jackie Ellis.

Mayor and Council  
July 11, 2011  
Page 3

**A motion was made by Windham, seconded by Davis to appoint Jackie Ellis to the Planning Commission Committee as replacement of David Eady and to serve out the remainder of his term. The Council vote unanimous.**

**UTILITIES/PUBLIC WORKS**

Terry Smith, Chairman

Discussion of current electrical outages over the last two weeks: Primary feed coming into the Georgia Power substation was damaged on one of the lines incoming to one of the city's power banks which kicked most of the city out for about an hour and half. Second, June 24<sup>th</sup> due to Oak tree on Emory and Fletcher Street which was wedged in between the utility lines. To repair this damage it required switching of circuits therefore bringing power down about a half hour in some isolated areas. Other outages were due to storm damage from a tree which split in half on Cindy Court, in addition to an over-loaded circuit on Haygood and Stone.

Update on RFP's on New Electrical Infrastructure projects; Bids are due by 5:00 pm Friday July, 15, 2011. Bid opening will be July 20, 2011 at 3:00 in the 110 West Clark Street Community Center.

Smith is investigating with GEFA on Long Term Water Infrastructure in order to begin water project, regarding SPLOST funds for 2012 to see if city will qualify for a GEFA Loan as funding for this project.

**STREETS/SIDEWALKS/SOLID WASTE**

Frank Davis, Chairman

Draft on the Rosenwald School Plaque. A committee has been assigned to work on the wording for the plaque. The committee members are; Vivian Harris, Anderson Wright, J.P. Godfrey and a number of others who attended the school when it was called "The Oxford School".

**A motion was made by Davis seconded, by Holt to approve the Oxford College's request to change pedestrian traffic pattern on Haygood Street and New Driveway on Moore Street. The council vote was unanimous.**

**A motion was made by Davis seconded, by Holt to amend the first motion to only approve the Moore Street portion and utility portions regarding the drive way and the Planning Commission will review the pedestrian traffic pattern on Haygood Street at the July 12 meeting. The council vote was unanimous.**

Attachment E

**CITY ADMINISTRATOR**

Recognition was given for Scottie Croy for the completion of the Georgia Rural Water Association Basic Water certification.

Attachment F

**INVOICES OVER 1,000.00**  
**July 11, 2011**

**Routine Monthly Bills Paid**

VENDOR	DESCRIPTION	AMOUNT
GMEBS/Retirement	Employee Retirement Fund	\$7,049.59
Woco Pep Oil Company	Gas/Diesel for May	\$5,321.99
US Department of Energy	Purchase Power SEPA May	\$2,903.01
NC BOC Landfill Fees	May	\$1,405.25
NC Water & Sewer	May	\$6,697.78
NC BOC Cornish Creek	Water Purchase May	\$10,157.00
NEGRC	FY2012 Dues	\$2,134.00

**Purchases/Contract Labor**

Sensus Metering Systems	Residents water meters	\$1,269.58
Roberts Tree Service	Remove trees - May	\$7,000.00
Associated Staffing	Temp for 5/9 – 5/13	\$3,750.35
Home Depot	Ice Machine/Supplies & Mat	\$2,089.41
Dell Marketing	Computers PD & Admin	\$2,697.09
Associated Staffing	Temp for 5/23 – 5/27	\$1,924.80
Associated Staffing	Temp 5/30 – 6/3& 6/6-610	\$3,175.92

**Approved Contracts**

Wagner Services Solutions	Janitorial for May	\$1,473.00
Think IT Solutions Inc.	Tech Support 20 HRS	\$1,800.00
Treadwell, Tamplin & Co	Audit services 2010 4/30	\$5,000.00
Treadwell, Tamplin & Co	Audit Svcs. YE 2010 5/31	\$14,862.00
MCCi LLC / Laserfiche	Software support Renew	\$2,536.50
GMA Membership Dues	For 2011-2012	\$1,271.14
Alexander & Royston	Strickland Attorney fee May	\$2,058.25

Mayor and Council  
July 11, 2011  
Page 5

A motion was made by Davis seconded, by Oliver to approve the July 6, 2011 Invoices.

A motion was made by Oliver seconded, by Holt to adjourn.

Respectfully Submitted;

Lauran S. Willis  
City Clerk